



Excellence in Volunteer Management Award

Purpose: The NAVPLG Excellence in Volunteer Management Award was established to honor an administrator, of a volunteer program in local government, who reflects the high ideals of the profession and whose dedicated efforts allow volunteers to produce significant achievements. The winner of the award will receive \$250 designated to be used toward costs associated with attendance at the NAVPLG Pre-Conference and Annual Meeting held at the 2008 Points of Light/Hands-on-Network Conference, scheduled for June 1-3 in Atlanta, GA. Winners are asked to attend the NAVPLG annual meeting on Tuesday June 3rd 12:30-2:30 to receive a plaque. Winners will be notified by April 25th so they are able to complete early registration to the conference.

Eligibility: Nominees cannot have been a winner of this award in the past 5 years. Nominees must be a program manager of local government volunteers in a city, county, township, borough, parish or the like for a minimum of one year. Nominees must be NAVPLG members (an individual can join when nominated).

Award Criteria:

- Length of time the nominee has been involved in local government volunteer management
- Demonstration of excellence in one or more areas of volunteer management:
 - *Effective use of leadership skills*
 - *Creative utilization of people, resources and opportunities*
 - *Ability to assess the needs, skills and interests of volunteers and inspire them to develop their potential*
 - *Understanding of organizational needs and goals and how these can be achieved through effectively engaging volunteers*
 - *The ability to match the needs of the volunteers with the needs of the organization*
 - *A strong sense of professional ethics*
 - *Ability to mentor youth and/or peers*
- The nominee's role in advocating for volunteerism in local government
- Other community or volunteer involvement outside the nominee's professional responsibilities

A narrative statement of not more than 500 words that describes the nominee must accompany all nomination forms. Up to five pages (front and back) of supplementary material may be submitted along with the nomination. These materials may include letters, testimonials, news clippings, pamphlets, etc. Any thing over five pages will not be considered. Accompanying materials must be no larger than 8½ x 11. All submitted materials become the property of NAVPLG and will not be returned. Please submit five copies of nomination packets.

Deadline: Nominations must be post marked by midnight April 4, 2008
Winners will be notified by April 25, 2008
Submit to: Kathy Cahill
Volunteer Services
3410 Palm Beach Blvd
Fort Myers, FL 33916



Outstanding Volunteer Administrator Award 2008 Nomination Form

Please Print

Name of Nominee: _____

Organization Affiliation: _____

Working Title: _____

Number of paid staff in program: _____ Approximate number of volunteers: _____

Organization is a:

City County Township Borough Parish

Other form of local government: _____

Total years in Volunteer Management: _____

In a government setting: _____

Printed name of Nominator, Title Signature

Organization Address Zip code

Telephone Number(s) Email Address

A narrative statement of not more than 500 words that describe the nominee's demonstration of the award criteria must accompany all nomination forms. **Submit five copies of the nomination packet.**

Panel of Judges May Include:

- One current member of the NAVPLG Board of Directors
- One Volunteer Administrator of a Community Based Organization
- One Local Government Official
- One Invited Judge (May be someone outside of the field of volunteerism at the invitation of the committee)

Entries must be post marked by midnight, **April 4, 2008**

Submit entries to: **Kathy Cahill**
Volunteer Services
3410 Palm Beach Blvd
Fort Myers, FL 33916

For Official use only

Date Received _____

Verified NAVPLG Member Yes _____ No _____